

**OUTREACH COMMITTEE MEETING MINUTES**  
of the  
**BOARD OF MEDICAL EXAMINERS**  
301 S. Park Avenue, 4<sup>th</sup> Floor Small Conference Room, Helena MT  
4:30 p.m. – 5:15 p.m.  
December 6, 2013

**1. Call To Order - Establish Quorum (00:00)**

**Committee Members Present:**

Ms. Carole Erickson (Presiding Officer)  
Dr. Nathan Thomas  
Ms. Pat Bollinger

**Committee Members Absent:**

Dr. Kris Spanjian  
Dr. Anna Earl

**Staff Members Present:**

Mr. Ian Marquand - Executive Officer  
Anne O'Leary, Esq. – Board Counsel  
Ms. L'Joy Griebenow – Board Management

**Guests:**

None

**2. Approval and Tentative Modification of Agenda Order (00:36)**

The Committee reviewed the agenda for December 6, 2013.

**MOTION: Ms. Bollinger moved to accept the agenda for December 6, 2013 [as presented]; Dr. Thomas seconded the motion. Motion passed unanimously. (00:41)**

**3. Review and Approve Minutes (1:01)**

The Committee reviewed the July 10, 2013 minutes.

**MOTION: Dr. Thomas moved to accept the minutes for July 10, 2013 [as presented]; Ms. Bollinger seconded the motion. Motion passed unanimously. (1:15)**

**4. Public Opportunity to Comment (1:38)**

The Presiding Officer read the statement of public participation and opened the meeting for public comment. There was no public comment.

## **5. Board Action**

- a. Article for MMA Newsletter (due Dec. 15) **(2:14)**

Ms. Erickson led the discussion.

This was for informational purposes only; no committee action was taken.

- b. Planning for Calendar 2014 **(3:50)**

Ms. Erickson led the discussion.

This was for informational purposes only; no committee action was taken.

## **6. Adjourn**

**MOTION: Ms. Bollinger moved to adjourn; Dr. Thomas seconded the motion. Motion passed unanimously. (32:53)**

The meeting adjourned. **(33:14)**